



# CERTIFICATION REQUEST FORM

Please provide as much information as possible on your request to insure promptness

**Job Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Owner / End user** \_\_\_\_\_  
**Phone #** (     ) \_\_\_\_\_  
**Contact** \_\_\_\_\_

**Contractor / Company** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_  
**Ph#** (     ) \_\_\_\_\_ **Fax#** (     ) \_\_\_\_\_  
**Email Address** \_\_\_\_\_  
**Field Contact** \_\_\_\_\_ **Ph#** (     ) \_\_\_\_\_

**Product Info:**  
**Model #** \_\_\_\_\_  
**Serial #** \_\_\_\_\_  
The serial # is located inside the enclosure on the back board, it contains our Company Logo and phone number. It must be provided before the certification takes place  
**PLEASE CHECK IF ANY OF THE FOLLOWING OPTIONS ARE INSTALLED**  
\_\_\_ Rain Sensor                      \_\_\_ Radio Remote Adaptor                      \_\_\_ Radio Remote Card  
\_\_\_ Surge Suppressor                      \_\_\_ Master Valve Timer                      \_\_\_ Master Valve Relay  
\_\_\_ Pump Start Relay                      \_\_\_ High Flow Shut-off                      \_\_\_ Flow Sensor \_\_\_\_\_(Size)  
\_\_\_ Other \_\_\_\_\_

**The following items must be installed or completed before any certification request**

By signing below I acknowledge and agree if any of the below items that apply are not completed and the ITS technician cannot complete the certification process; there will be a service fee of \$100.00 per hour for his return and completion of the certification process. (please check off all below items that have been completed or mark N/A next to those that do not apply)

\_\_\_\_\_  
(customer signature required)

- \_\_\_ **Concrete / Mounting Pads**
- \_\_\_ **Conduit** (Electrical, Flow Sensor, Communication)
- \_\_\_ **Water**
- \_\_\_ **Flow Sensor** (if applicable)
- \_\_\_ **Pole Mount Equipment** (if applicable)
- \_\_\_ **Communication Cable** (if applicable)
- \_\_\_ **Specified Components and Cable**
- \_\_\_ **Grounding** (Rods, Wire, Clamp)
- \_\_\_ **Valve Wiring**
- \_\_\_ **Flow Sensor Cable** (Per Specifications)
- \_\_\_ **Phone Line** (If applicable)

**Master Valve Info:**  
-**Master Valve Installed: YES NO**  
- **OPEN OR CLOSED**  
-**Brand:** \_\_\_\_\_  
\_\_\_ **Power** (Provide per National Electric Code)

**NOTE: If multiple controllers operate a single Master Valve a pair of wires must be provided from controller to controller for this purpose.**